

## **COUNTY OF LOS ANGELES**

#### DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE ALHAMBRA, CALIFORNIA 91803-1331 Telephone: (626) 458-5100 www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO: P.O. BOX 1460 ALHAMBRA, CALIFORNIA 91802-1460

September 21, 2006

IN REPLY PLEASE

REFER TO FILE: AS-0

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

**Dear Supervisors:** 

## AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM ALL SUPERVISORIAL DISTRICTS 3 VOTES

#### IT IS RECOMMENDED THAT YOUR BOARD:

- 1. Find that the contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
- 2. Approve the enclosed Sample Master Agreement (Enclosure A) for As-Needed Tree Trimming and Related Work Program with five contractors (Enclosure C), effective November 1, 2006, for a contract period of one year with two 1-year options not to exceed a total contract period of three years.
- 3. Authorize Public Works to encumber \$600,000, representing the annual not-to-exceed aggregate total amount. Funds are available in various Public Works' 2006-07 Funds.
- 4. Delegate authority to the Director of Public Works to execute the individual contracts under this Master Agreement with each contractor listed; and to renew each contract for the two 1-year renewals, if, in the opinion of the Director, renewal is warranted; to grant month-to-month extensions at the conclusion of each final contract term not exceeding a total of six months, for the convenience of the County; and to terminate it, if, in the opinion of the Director, it is in the best interest of the County to do so.

#### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this request is to have your Board approve the enclosed Master Agreement and delegate to the Director the authority to enter into individual contracts and to annually renew contracts under the As-Needed Tree Trimming and Related Work Program.

Since 1997, Public Works has contracted these as-needed services, which are required to quickly respond to damaged trees within Public Works' various rights of way and to protect public safety. Tree damage may be the result of winds, fire, floods, and natural occurring tree deterioration, etc. This work will involve emergent, and as-needed tree trimming and related services along roadsides, medians, flood control channels, and other properties belonging to, or being operated by Public Works in the County's unincorporated areas. The contracted services are not designed to replace Public Works' ongoing, scheduled, routine tree maintenance, but will supplement Public Works crews during emergencies or when crews cannot respond in a timely manner.

## <u>Implementation of Strategic Plan Goals</u>

The award of these contracts is consistent with the County Strategic Plan Goal of Organizational Effectiveness. Completion of trimming trees will assist Public Works' strategic goal to place emphasis on service excellence and organizational effectiveness by enhancing the level of service to the public. The contractors have the expertise to effectively provide tree trimming and related work in a timely and responsive manner.

#### FISCAL IMPACT/FINANCING

These contracts are for an annual amount not to exceed \$600,000. This amount is based on Public Works' estimated annual requirements to perform these as-needed services. With Board approval, these contracts may be renewed at the Director's option from year to year for a total contract period not to exceed three years. These contracts will commence on November 1, 2006, for a period of one year with two 1-year options not to exceed a total contract period of three years.

Funds for this contract's first year are available in Public Works' 2006-2007 Road and Flood Funds budget. For subsequent years, when the need arises for services under these contracts, we will finance the requested services from the appropriate fund source. Total annual expenditures for these services, however, will not exceed the contract amount approved by your Board, and no services will be ordered without the

funding authorization of Public Works' Financial Management Branch. There will be no impact on net County cost.

These contracts will allow a cost-of-living adjustment for the additional option years in accordance with County policy established by the Chief Administrative Office.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Prior to the Director executing these contracts, which will be substantially similar to Enclosure A, the contractors will sign and County Counsel will review them as to form.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to these recommended contracts, which are for services required on an as-needed, part-time, and intermittent basis; hence, these contracts are not Proposition A contracts (Los Angeles County Code Chapter 2.121).

#### **ENVIRONMENTAL DOCUMENTATION**

These services are categorically exempt from CEQA pursuant to State CEQA Guidelines and Class 1 of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

#### **CONTRACTING PROCESS**

On June 21, 2006, Public Works solicited proposals from 400 independent contractors and community business enterprises to accomplish this work. Also, a notice of the Request for Proposals (RFP) was placed on the County's bid website (Enclosure B), and an advertisement was placed in the *Los Angeles Times*.

Pursuant to the applicable memorandum of understanding, the RFP of these contracted services were submitted on June 19, 2006, to the Local 660 Union for review before being released to the public. The Union declined to meet with Public Works.

On July 19, 2006, six proposals were received. The proposals were first reviewed to ensure they met the mandatory requirements outlined in the RFP. Upon evaluation of the six proposals, it was determined that only five proposals met the minimum requirements. An evaluation committee consisting of Public Works staff then evaluated these five proposals. The committee's evaluation was based on criteria described in the RFP, which included price, experience, work plan, and references. Based on this

evaluation, it is recommended that contracts be awarded to all five responsive and responsible proposers (listed in Enclosure C).

Awarding multiple contracts will allow Public Works to ensure timely response to workload requirements. When work is identified, Public Works will always first offer the work to the highest-rated contractor for the service within the Road Maintenance District/Area as specified in Enclosure C. If the highest-rated contractor is not able to perform all or a portion of the required work within Public Works' time frame, Public Works may choose to offer that work to the next highest-rated contractor and so forth until a contractor or contractors are found to be available to accomplish all or a portion of the work.

Enclosure D reflects the proposers' minority participation. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

These contracts contain terms and conditions supporting Board-sponsored policies such as contractor responsibility and debarment (revised), jury service requirements, the Safely Surrendered Baby Law, and charitable activities compliance.

Proof of the required Comprehensive General and Automobile Liability insurance policies, naming the County as additional insured, and evidence of Workers' Compensation insurance will be obtained from the contractors before any work is assigned.

As requested by your Board, the contractors have submitted safety records that reflect the activities conducted by the contractors in the past have been according to reasonable standards of safety.

In accordance with the Chief Administrative Officer's June 15, 2001, instructions, this is Public Works' assurance that these contractors will not be requested to perform services that will exceed the program's approved not-to-exceed amount, scope of work, terms and conditions, and/or duration.

#### **IMPACT ON CURRENT SERVICES**

The award of these contracts will not result in the displacement of any County employees, as these services are currently contracted and required on a part-time and intermittent basis to alleviate peak workloads as well as respond to emergent situations.

## **CONCLUSION**

One adopted copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE Director of Public Works

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Enc. 4

cc: Chief Administrative Office

**County Counsel** 

#### SAMPLE MASTER AGREEMENT FOR

#### AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_\_, 2006, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and [NAME OF CONTRACTOR], a [Form of Entity] (hereinafter referred to as CONTRACTOR).

#### WITNESSETH

<u>FIRST</u>: That the CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on \_\_\_\_\_\_, 2006, hereby agrees to provide services as described in the attached specifications for As-Needed Tree Trimming and Related Work Program in Maintenance District(s)/Area(s) \_\_\_\_\_, including, but not limited to, Exhibit A, Scope of Work.

SECOND: That this AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibits E through L, Tree Trimming Specifications and Maps of Maintenance Districts/Areas 1, 3, 4, and 5; and the CONTRACTOR'S Proposal, all attached hereto, and the Request for Proposals and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute an integral part of the Contract documents.

THIRD: That the COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2. In no event will the COUNTY pay any and all contractors providing services under this Program an amount in excess of the aggregate total amount of \$600,000 per year (Maximum Contract Sum), for this Program or such greater amount as the Board may approve.

<u>FOURTH</u>: When Public Works identifies work to be performed in a particular Road Maintenance District/Area, Public Works will first offer the work to the highest-rated contractor for service within the Road Maintenance District Area, as specified in Enclosure C. If the highest-rated contractor is not able to perform all or a portion of the required work within Public Works' time frame, Public Works may choose to offer that work, which the highest-rated Contractor was unable to perform within Public Works' timeframe, to the next highest-rated contractor and so forth until a contractor or contractors are found to be available and capable to perform all or a portion of the work. Nothwithstanding the foregoing, the parties understand and agree that these Contracts are nonexclusive, the COUNTY may enter into other contracts for the performance of the same or similar

services, and CONTRACTOR is not entitled to our guaranteed the assignment of any work hereunder.

<u>FIFTH</u>: This Contract's initial term shall be for a period of one year commencing on November 1, 2006. At the discretion of the COUNTY, this Contract may be extended in increments of one year, not to exceed a total contract period of three years. The COUNTY, acting through the Director may give a written notice of intent to extend this Contract at least 30 days prior to the end of each term. In addition, upon notice of at least 30 days, the Director may extend the final contract term on a month-to-month basis, not to exceed a total of six months, for the convenience of the COUNTY.

<u>SIXTH</u>: The CONTRACTOR shall bill monthly upon completion of the work completed in arrears, for the work performed during the preceding month. Work performed shall be billed at the hourly rate quoted in Form PW-2.1 – 2.4, Schedule of Prices. The invoices shall be submitted to:

County of Los Angeles Department of Public Works Attention Fiscal Division, Accounts Payable P.O. Box 7508 Alhambra, CA 91802-7508

<u>SEVENTH</u>: In no event shall the aggregate total amount of compensation paid to any and all contractors under this Program exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

<u>EIGHTH</u>: That the CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

<u>NINTH</u>: The CONTRACTOR shall not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR shall monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR shall immediately notify the Contract Manager in writing. The CONTRACTOR shall send written notification to the Contract Manager when this Contract is within six months from expiration of the term as provided for hereinabove.

TENTH: That the Contractor shall have no claim against the COUNTY for payment of any money or reimbursement of any kind whatsoever for any service provided by the CONTRACTOR after the expiration or other termination of this Contract. Should the CONTRACTOR receive any such payment, it shall immediately notify the COUNTY and shall immediately repay all such funds to the COUNTY. Payment by the COUNTY for

services rendered after expiration or other termination of this Contract shall not constitute a waiver of the COUNTY'S right to recover such payment from the CONTRACTOR. This provision shall survive the expiration or other termination of this Contract.

<u>ELEVENTH:</u> In the event that terms and conditions of the CONTRACTOR'S Proposal conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT, including, but not limited to, Exhibits A through L, inclusive, the COUNTY'S provisions shall control and be binding.

<u>TWELFTH</u>: That the CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: The Director shall adjust the rate of compensation set forth in Form PW-2 (Schedule of Prices) annually based on the increase or decrease in the U.S. Department of Labor, Bureau of Labor Statistics', and All Urban Consumers Price Index for the Los Angeles-Riverside-Orange County Area (CPI). The contract anniversary date shall be the effective date for any such cost-of-living adjustment. The percentage change in the rate of compensation shall equal 12 times the average monthly change in the CPI over the first nine months of the contract term preceding the effective date. However, any percentage increase shall not exceed the general salary movement granted to COUNTY employees as determined by the COUNTY'S Chief Administrative Office as of July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in COUNTY employee salaries, no cost-of-living adjustment will be granted.

<u>FOURTEENTH</u>: That this Contract constitutes the entire AGREEMENT between the COUNTY and the CONTRACTOR(S) with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

	COUNTY OF LOS ANGELES
	By Director of Public Works
APPROVED AS TO FORM:	
RAYMOND G. FORTNER, JR. County Counsel	
By Deputy	
Deputy	[NAME OF CONTRACTOR]
	By Its President
en de les estados de la composição de la	Type or Print Name
	By Its Secretary
	Type or Print Name

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#### **Bid Information**

Bid Number: PW-ASD 622

Bid Title: AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM

Bid Type: Service

Department: Public Works

Commodity: LANDSCAPING-DESIGN-FERTILIZING-PLANTING- ETC., BUT NOT GROUNDS MAINTENANCE OR

TREE TRIMMING SERVICES

Open Date: 6/21/2006

Closing Date: 7/19/2006 5:30 PM

Notice of Intent to Award: View Detail

Bid Amount: N/A

Bid Download: Not Available

**Bid Description:** 

June 21, 2006

NOTICE OF REQUEST FOR PROPOSALS FOR AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM (2006-AN004)

PLEASE TAKE NOTICE that Public Works is seeking proposals for As-Needed Tree Trimming and Related Work. The annual cost of this service is estimated to be \$600.000.

Minimum Requirement: Proposers or managing employee(s)/site supervisor(s) must have three years' experience in performing the type of service solicited; Proposers must have received and successfully completed large tree work projects within the last three years; Proposers must hold a valid State of California Contractor's C-27 or C 61 (D-49) license; and Proposers must have at least two International Society of Arboriculture certified arborists.

If not enclosed with this letter, the Request for Proposals with contract specifications, forms, and instructions for preparing and submitting proposals may be requested by accessing this link at ftp://dpwftp.co.la.ca.us/solicitationdocuments/trees.pdf or from Ms. Barbara Baiz at (626) 458-4059, Monday through Thursday, 7 a.m. to 5:30 p.m.

A Proposers' Conference will be held on Wednesday, July 5, 2006, at 1:30 p.m. at Public Works Headquarters, 900 South Fremont Avenue, Alhambra, California 91803, in Conference Room A. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE IS MANDATORY. Public Works will reject proposals from those whose attendance cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. After the Conference, it may be impossible to respond to further requests for information. The deadline to submit proposals is Wednesday, July 19, 2006, at 5:30 p.m. Please direct your questions to Ms. Baiz at the number above.

The conference facility complies with the Americans with Disabilities Act (ADA). With four business days' notice, Public Works will make all reasonable efforts to provide information in alternate formats and other accommodations for people with disabilities. For the ADA Coordinator, please call (626) 458 4081 or TDD at (626) 282 7829, Monday through Thursday, 7 a.m. to 5:30 p.m.

Contact Name: BARBARA BAIZ Contact Phone#: (626) 458-4059

Contact Email: BBAIZ@LADPW.ORG
Last Changed On: 6/21/2006 11:10:39 AM

Contracts will be offered to the highest-rated contractor for As-Needed Tree Trimming and Related Work in each of the following Public Works Road Maintenance Districts: If the highest-rated contractor is not able to perform all or a portion of the required work within Public Works' timeframe, Public Works may choose to offer that work to the next highest-rated contractor, and so forth, until a contractor or contractors are found to be available to accomplish all or a portion of the work.

## **Road Maintenance District 1 (MD1):**

1.	TruGreen Landcare	7755 Deering Avenue, Canoga Park,
		CA 91304
2.	Mariposa Horticultural Enterprises, Inc.	15529 Arrow Highway, Irwindale, CA 91706
3.	United Pacific Service, Inc.	120 East La Habra Boulevard, La Habra,
		CA 90631

### **Road Maintenance District 3 (MD3):**

1.	TruGreen Landcare	7755 Deering Avenue, Canoga Park,
		CA 91304
2.	Travers Tree Service	1811 Lomita Boulevard, Lomita, CA 90717
3.	Mariposa Horticultural Enterprises, Inc.	15529 Arrow Hwy., Irwindale, CA 91706
4.	United Pacific Service, Inc.	120 East La Habra Boulevard, La Habra,
		CA 90631

## **Road Maintenance District 4 (MD4):**

1.	TruGreen Landcare	7755 Deering Avenue, Canoga Park,
		CA 91304
2.	Mariposa Horticultural Enterprises, Inc.	15529 Arrow Highway, Irwindale, CA 91706
3	United Pacific Service, Inc.	120 East La Habra Boulevard, La Habra,
		CA 90631

#### **Road Maintenance District 5 (MD5):**

1.	TruGreen Landcare	7755 Deering Avenue, Canoga Park,
		CA 91304
2.	Mariposa Horticultural Enterprises, Inc.	15529 Arrow Highway, Irwindale, CA 91706
3.	United Pacific Service, Inc.	120 East La Habra Boulevard, La Habra,
		CA 90631
4	Tin Ton Arborists	P.O. Box 2107 Lancaster, CA 93539

# County of LosiAngeles Request for Local Small Business Enterprise (SBE) Preference Program Consideration and CBE Firm/Organization Information Form

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## County of Los Angeles Request for Local Small Business Enterprise (SBE) Preference Program Consideration and CBE Firm/Organization Information Form

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My County (WebVen) Vendor Number: 50312901								
LOCAL SMALL BUSINESS EN	TERPRISE PREFERENC	E PROGRAM:		·				
A Local SBE certified by the County of Los Angeles Office of Affirmative Action Compliance as of the date of this proposal/bid's submission.								
As an eligible	Local SBE, I request this pr	oposal/bid be consid	ered for the Loca	I SBE Prefere	ence.			
FIRM/ORGANIZATION INFORMATION award, contractor/vendor will be selecte								
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IV. CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES: If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

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Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	Expiration Date
COUNTY OF LOS ANGELES	X				06/25/2006
CITY OF LOS ANGELES	Х				05/18/2007

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V. <u>DECLARATION</u>: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Authorized Signature: /	Title:	Date:
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Women

07/18/06

FORM PW-9

County of Los Angeles  Request for Local Small Business Enterprise (SBE) Preference P  CBE Firm/Organization Information Form	rodram Consideration and

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President

LOCAL SBE-FIRM-ORGANIZATION FORM BOC OAAC Rev. 09/2002 PW Rev. 11/2002

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	Tota	Number of Em	ployees (incli	uding owners): $\mathcal{D}($	<u>o</u>				
	Race	Ethnic Compo	sition of Firm	. Please distribute the	e above total number of	individuals into the fo	llowing categories:		
	Raio	alsihnio ៤១	្នាញ១៩ព្រំខេះ		Jannes) Zennis ori	- Allahara		Sul7	
				CANADA SANCE CONTRACTOR	Terrale	Mershie	mala.   Mella	Femilia	
	Blac	:k/African Am	erican				1		
	Hisp	anic/Latino					1 44	3	
	Asia	n or Pacific Is	slander			3			
••÷	Ame	rican Indian	······································						
	Filip	<u> </u>				2			
- 1	Whi							المسيد المسيد المسيد	
111.	PERC			FIRM: Please Indical	e by percentage (%) ho	W ownership of the fin	and the second s	Difference of the control	
		About Victorian Control of the Control	ck/African merican	Hispanic/Latino	Asian or Pacific	American Indian	Filipino	White	
	Mer		%	%	%	%	%	100 %	
	Wor	men	%	%	%	%	%	%	
	CUITED	dv certified as	a minority, wo	men, disadvantaged oof of certification. (L	AGED, AND DISABLE or disabled veteran ow lse back of form, if nece	med business enterp ssary.)	rise by a public age	ncy, complete the	
		1 1	gency Name		Minority Women	Disadvantaged	Disablet Welgrand	ABroiration Date.	
		NA							
					MAY INSERTIS I A	We de the state	DE CALIEODNIA TU	AT THE ABOVE	
٧.		ARATION: I DE MATION IS TR			JURY UNDER THE LA		UF CALIFORNIA I II.	AT THE ABOVE	
	Àuth	orized Signature:	Jana	) <sub>A</sub>	Timp:	President	Date:	200	
LOC	AL SB	E-FIRM-ORGAN	KATION FORM	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	9/2002 PW Rev. 11/20	والمتناسب والمساون بالبرواطي	F 1710		

	Request for Local Small BL	isiness En		BE) Pre			Cons	deration	and		
All proposers responding to the Request for Proposals must complete and return this form for proper consideration of the proposal.											
	FIRM NAME: Tip Top Amborists, Inc										
	My County (WebVen) Vendor Number:										
<b>I</b> .		L SMALL BUSINESS ENTERPRISE PREFERENCE PROGRAM:									
	A Local SBE certified by the County of Los Angeles Office of Affirmative Action Compliance as of the date of										
	As an eligible Local SBE, I request this proposal/bid be considered for the Local SBE Preference.										
<b>ii.</b>	FIRM/ORGANIZATION INFORMATION: The laward, contractor/vendor will be selected without	nformation re	quested belo	w is for sta	atistical purpo	ses only.	On final	analysis ar	nd consider	ation of sability.	
	Business Structure:	☐ Partn	ership		Corporation	Not	profit	☐ Franci	hise		
	Other (Please Specify):			ــــالــــــــــــــــــــــــــــــــ					-		
	Total Number of Employees: (including own	ners): 33		<del></del>							
	Race/Ethnic Composition of Firm. Please			umber of i	ndividuals inte	the follo	wing cat	egories:			
		o Owne	s/Pariner		統領域的開始	ners			Staff		
	RicalShnicCompedition	OF STREET, STR	ate Partine		valer					ele)	
	Black/African American	Mark Water			<b>#</b> #特別公益與30%			WHEN YES 150			
	Hispanic/Latino	1						21			
	Asian or Pacific Islander				· · · · · · · · · · · · · · · · · · ·				•		
	American Indian	-									
	Filipino								<u>'</u>		
	White	11			2	1_		66	1_2		
III.	PERCENTAGE OF OWNERSHIP IN FIRM: PI	ease indicate	by percenta	ge (%) how	ownership o	f the firm	is distrib	uted.			
	Black/African Hispar American	ic/Latino	Asian or Island	er	American I	A . A . C	Filli	olno :	Whit	e %	
	Men %	%		%		<u>%</u> %		% %	100	- <del>%</del>	
	Women %	%	<del></del>	%				<del>ناد بيرسد.</del>		للحبيب	
	CERTIFICATION AS MINORITY, WOMEN, currently certified as a minority, women, disafollowing and attach a copy of your proof of certified as a copy of your proof your proof of your proof of your proof of your proof of your proof your proof of your proof of your proof of your proof your pro	advantaged o <u>tification</u> . (Us	r disabled vise back of for	eteran owi m, if neces	ned business ssary.)	enterpri	se by a	public agei	icy, compi		
	Agency Name		linority	vomen -	Disauvant	ged# [i]	sabled	Veteran	ollanor Et	n Dale	
									<u></u>		
v.	DECLARATION: I DECLARE UNDER PENAL	TY OF PER	JURY UNDE	R THE LAV	WS OF THE S	TATE O	F CALIF	ORNIA THA	T THE AB	OVE	
	INFORMATION IS TRUE AND CORRECT.  Additional Signature:	ORMATION IS TRUE AND CORRECT.			Title: President				Date: 7/14/06		

LOCAL SBE-FIRM-ORGANIZATION FORM.DOC OAAC Rev. 09/2002 PW Rev. 11/2002